

Adkins Arboretum

ARBORIST CONSULTING, TREE PRUNING, AND REMOVAL IFB NUMBER 2507-003

SHA Pre-Bid Conference Agenda

May 14, 2026 / 9:00 AM

AGENDA

Contractor Sign-In

Welcome, Introductions

Project Overview

Questions

View Project Areas

NOTES

Attendees:

Leslie Cario - Adkins Arboretum

Lucas Scott - Adkins Arboretum

Garrett Dickel - Bartlett Tree Experts

1. Project Overview
 - a. Tree risk assessment
 - i. Approximately one acre near buildings and five miles of trails
 - b. Tree pruning and removal
 - i. Potential stump grinding in select locations, generally not needed and not desired to reduce disturbance
 - ii. Possible to leave wildlife snag/ cut sections; location to determine practice
2. Three year timeline
 - a. Tree risk assessment in Fall 2026/Winter 2027, sooner is acceptable on our end if it's possible to effectively complete the assessment with trees leafed out
 - b. Potential to proceed with removal / pruning of pressing concerns before tree risk assessment
 - c. Quoting for tree risk assessment, hours towards removal and pruning, cost per stump to grind
3. Licence requirements and insurance discussion
 - a. Garrett shared that the bid invitation was forwarded to Bartlett contract department; all requirements were met.
 - b. Safety gear requirement
 - i. Bartlett operates with Class II Hi-Vis, provides trail closure signage
4. South Meadow loop walk
 - a. Question was raised about flagging future risks such as Beech Leaf Disease on tree risk assessment. We would like to see this.
 - b. Discussed scheduling of tree work - ideal to have contractor on site for multi-day period, working through area by area having trail closures posted with signage.

ACTION ITEMS

1. **none required**